

JOB POSTING- Maintenance Mechanic (Building Maintenance Man/Woman)

POSTED: February 12, 2024

LOCATION: Fort Erie

CLASSIFICATION: Maintenance Mechanic full-time

WAGE RATE: Hourly \$25.38

To ensure the safety, maintenance, and operation of all associated equipment in all buildings, including the maintenance and repair of all mechanical installations in compliance with Company policy and procedures, rules and regulations of various federal, provincial, and local regulatory agencies.

ESSENTIAL JOB DUTIES AND RESPONSIBILITIES:

- Maintains a clean and safe work environment. Performs duties in compliance with safety procedures, which includes use of safety equipment. Incumbents are responsible for following safety procedures, identifying unsafe practices or conditions and informing their supervisor or the Safety Committee of unsafe conditions, as directed.
- Performs work assignments in accordance with preventive maintenance schedule and work orders in a timely manner. Prepares items for maintenance and repair of mechanical equipment and ensures personal protective equipment are in order. Ensures safe and proper use of tools and equipment. Performs proper lock-out / tag out procedures.
- Changes filters and greases equipment on a regular basis.
- Maintains washroom fixtures in good condition including replacement and / or repair of damaged units.
- Maintains and repairs all pumps in domestic and heating water systems.
- Assists tradespersons with routine maintenance and related repairs.
- Assists outside contractors with maintenance and related repairs.
- Assists with maintenance and repairs including plumbing, electrical, operating lighting console, relamping, parts pick up, and all other mechanical related duties.
- Conducts daily operation test on emergency power generator systems.
- Maintains boiler and mechanical rooms in clean and tidy condition.
- Maintains, tests and records all chemical treatment programs.
- Maintains HVAC systems and associated equipment.
- Maintain and repair turntiles, TV hangers, air ducts, supply and return registers.
- Shut down and start up all water and heating equipment systems.
- Cleans catch basin, sewers, and grease traps as required.
- Maintains and updates maintenance log sheets and books.
- Conducts daily routine rounds of the facility that are in use in accordance with the racing schedule.
- Cleans work area and tools, and properly stores materials as directed by department rules.
- Performs other duties, including special projects, as needed and directed by the Manager and Assistant Manager of Property Services.

ESSENTIAL QUALIFICATIONS:

- Demonstrated experience in general building maintenance and HVAC plant maintenance. Demonstrated ability to work independently and meet deadlines.
- Demonstrated use of various hand tools.

EDUCATIONAL REQUIREMENTS:

- Graduation from secondary education program.
- Minimum of two years experience and / or training preferred in general building maintenance and mechanical maintenance, with experience in plumbing, HVAC equipment and basic electrical.
- Gas ticket licence an asset

Interested applicants should submit resume to jobs@forterieracetrack.ca

Fort Erie Race Track is committed to providing equal treatment and opportunity to all individuals. Accommodations are available on request for candidates taking part in all aspects of the selection process. Please contact Human Resources to make appropriate arrangements.

We thank all applicants for their interest, however only those selected for interviews will be contacted.